

Date: February 27, 2020

THE SALT LAKE VALLEY LAW ENFORCEMENT SERVICE AREA BOARD MET ON THURSDAY, FEBRUARY 27, 2020 AT THE HOUR OF 9:00 A.M. AT THE SHERIFF'S OFFICE BUILDING, 3365 SOUTH 900 WEST ROOM 115B, SALT LAKE CITY, UTAH.

<u>Present:</u>	<u>Excused:</u>	<u>Attended Via Phone:</u>
TRUSTEE JIM BRADLEY, SALT LAKE COUNTY	TRUSTEE SHIREEN GHORBANI, SALT LAKE COUNTY	
TRUSTEE DAVID BREMS, EMIGRATION CANYON	TRUSTEE PAULINA FLINT, WHITE CITY	
TRUSTEE APOLLO PAZELL, COPPERTON	TRUSTEE MAX BURDICK, SALT LAKE COUNTY	
TRUSTEE ALAN PETERSON, KEARNS		
TRUSTEE STEVE PROKOPIS, MAGNA		
TRUSTEE CAROLYN KEIGLEY, BRIGHTON		

ALSO PRESENT:

UNDERSHERIFF JAKE PETERSEN, SALT LAKE COUNTY UNDERSHERIFF

CHIEF JASON MAZURAN, UPD CHIEF OF POLICE

FRANK NAKAMURA, SLVLESA DISTRICT ADMINISTRATOR/SLVLESA LEGAL COUNSEL

LISA DUDLEY, SLVLESA CHIEF FINANCIAL OFFICER

RICHARD MOON, SLVLESA TREASURER

CHIEF BRIAN LOHRKE, KEARNS PRECINCT CHIEF

CHIEF RANDY THOMAS, MIDVALE PRECINCT CHIEF

MARCIE KAY, SLVLESA CLERK

JAPHETH MCGEE, FINANCIAL ADVISOR

**Item #1-Call to Order.**

**Jim Bradley called the meeting to order.**

**Item #2-Disclosure of Conflicts of Interest**

**Action Requested:** Identify Conflicts, if any

**Discussion:** Trustee Bradley asked if there were any conflicts of interest. None were identified.

**Item #3-Public Comment:**

Trustee Bradley asked if anyone was present who wished to give public comment to the Board. There were none. Public comment was closed.

**Item #4-Present monthly expenditures, contract with Econowest and other financial information.**

**Action Requested: None**

**Discussion:** Richard Moon referenced the check register document. He said that this is the final check to EDA Architects under our contract for \$7,840. The check for \$8,830 to USI Insurance Services, for our directors' and officers' policy for the year, the check to Utah Media Group was for the tax increase newspaper announcement and finally, the UPD monthly fee.

Frank Nakamura said that last year we retained EconoWest to do a financial model, to determine projected revenue and expenses. We thought it would be good to start early on this process. They have already prepared the financial model, so it is just a matter of refining the model and updating all the data and using it throughout the rest of this year. The contract with EconoWest was done through the procurement process with Salt Lake County, so we are using the Salt Lake County contract.

**Item #5-Discuss process for the issuance and sale of a Tax and Revenue Anticipation Note for the purpose of funding operational cash flow deficits pending receipt of anticipated revenues.**

**Action Requested: None**

**Discussion:** Frank Nakamura said this is something we do every year. It has to do with the need for cash flow because we only receive our tax revenue once at the end of the year. On the next agenda, a Resolution will be presented to the SLVLESA Board a parameters resolution for a Tax and Revenue Anticipation Note. Our financial advisor, Japheth McGee from Zions, will make his presentation.

Japheth McGee referenced his Power Point document on the TRANs information.

Trustee Prokopis asked what \$8 million will cost us over the course of 6 months, with our bond rating?

Japheth McGee said because we do direct purchase and we do not go into the market; we do not need a bond rating on these. So, you get basically a similar rate to what almost anyone would get going into a bank.

Frank Nakamura said he wanted the Board to know we are out there, getting bids and information but to understand that this is subject to your action at the next Board meeting. He will be presenting a Resolution at the March 19<sup>th</sup> meeting, which will authorize an issuance or sale of \$8 million of TRANS.

**Item #6-Report by Sheriff Rosie Rivera, SLVLESA Chief Executive Officer.**

**Action Requested: None**

**Discussion:** Chief Jason Mazuran presented the Sheriff's report in her absence. He said they will be having a press conference concerning the hybrid vehicles they have purchased as patrol vehicles. The new 2020 Ford Interceptor SUV is about the most advanced police vehicle on the market right now. They have amazing technological features but are also gas efficient and better for the environment. He also said that Undersheriff Jake Petersen has been up on the Hill, representing UPD and monitoring the Legislative session.

Trustee Bradley asked if there was anything brewing that they would need to know about.

Undersheriff Petersen said there is a bill, that looks at wildfire prevention. It is senate bill 134. We have coordinated closely with our partner across the street, our Unified Fire Authority partner Chief Petersen. This bill looks to give tax credit, up to 80 percent, to those people who live in areas where they are in greenbelt areas, such as our canyons, if they do fire mitigation. The cap is up to \$5,000, which is a good thing because fire prevention saves money.

Trustee Bradley said that he believes the County supported that legislation.

Undersheriff Petersen said yes, they did. They also did specific carve-outs for people living in Districts.

Trustee Pazell asked if UAC had picked a side.

Undersheriff Petersen said yes, they supported it. He said if anyone has any further questions, they can always contact him directly.

**Item #7-Consider A RESOLUTION OF THE BOARD OF TRUSTEES OF THE SALT LAKE VALLEY LAW ENFORCEMENT SERVICE AREA (SLVLESA) APPOINTING HBME, CERTIFIED PUBLIC ACCOUNTANTS, TO PERFORM AN INDEPENDENT AUDIT OF SLVLESA FOR CALENDAR YEAR 2019 AS REQUIRED BY LAW.**

**Action Requested: Motion and Vote**

**Discussion:** Lisa Dudley said HBME also performed SLVLESA's audit last year. They did a good job and SLVLESA's audit is much quicker than UPD's because the number of transactions is much smaller. Our contract with them is roughly \$7500 to perform the audit. We have our audit set to start on Monday, March 9<sup>th</sup>. Aaron Hixon will again be our audit manager. When we switched from Squire to HBME we did go through an RFP process.

Trustee Pazell motioned to approve the Resolution.

Trustee Prokopis seconded.

All voted in favor; none opposed. Motion passed.

**Item #8-Consider A RESOLUTION OF THE BOARD OF TRUSTEES OF THE SALT LAKE VALLEY LAW ENFORCEMENT SERVICE AREA (SLVLESA) ADOPTING INTERNAL OPERATING POLICIES FOR SLVLESA RELATING TO RECORDS MANAGEMENT AND DEBT MANAGEMENT.**

**Action Requested: Motion and Vote**

**Discussion:** One of the recommendations of our auditor was that we needed policies specific to SLVLESA. The three items in GRAMA that do provide us with discretion are firstly, our fee schedule. There are certain perimeters to that fee schedule. We do not get a lot of records requests. We appoint the District Administrator as the records manager. Then they have an internal appeals process and we have the Sheriff or her designee, to be the internal appeals process. The other policy is the debt management policy, and this is necessary because of the TRANS.

Lisa Dudley said that she and Frank worked on the debt management policy together because they wanted to make sure it truly addressed the type of debt that SLVLESA issues. Most debt policies for local government deal with bonds that are long-term and ours are not; they are short-term TRANS for one purpose. It was written specifically for SLVLESA, which is what a policy should do. We feel that this policy addresses specifics.

Frank Nakamura said they do need that debt management policy, as they issue their documents supporting the TRANS. Please note that this policy is limited. It says that the only kind of debt we will incur is TRANS. We do not have the authority, under our policy, to issue long-term debt.

Trustee Pazell motioned to approve the Resolution.

Trustee Prokopis seconded.

All voted in favor; none opposed. Motion passed.

**Item #9-Approval of minutes for the January 16, 2020 meeting.**

**Action Requested: Motion and Vote**

**Discussion:** Trustee Pazell motioned to approve.

Trustee Prokopis seconded.

All voted in favor; none opposed. Minutes approved.

**Item #10-Adjourn SLVLESA Board of Trustees Meeting.**

Trustee Bradley adjourned the meeting.

**Item #11-Participate in Board Training and Workshop with the Unified Police Department Board of Directors.**

Board members participated in the Board Training and Workshop with the Unified Police Department Board of Directors. Please refer to the minutes of the Unified Police Department Board of Directors meeting for February 27, 2020