

Date: April 18, 2019

THE SALT LAKE VALLEY LAW ENFORCEMENT SERVICE AREA BOARD OF TRUSTEES MET ON THURSDAY, April 18, 2019 AT THE HOUR OF 11:00 A.M. AT THE SALT LAKE COUNTY SHERIFF/UNIFIED POLICE DEPARTMENT OFFICE BUILDING, 3365 SOUTH 900 WEST ROOM 115, SALT LAKE CITY, UTAH

<u>Present:</u>	<u>Excused:</u>	<u>Attended Via Phone:</u>
TRUSTEE JIM BRADLEY, CHAIR	TRUSTEE JENNY WILSON, SALT LAKE COUNTY	NONE
TRUSTEE DAVID BREMS, EMIGRATION CANYON	TRUSTEE MAX BURDICK, SALT LAKE COUNTY	
TRUSTEE APOLLO PAZELL, COPPERTON		
TRUSTEE ALAN PETERSON, KEARNS		
TRUSTEE CODY CUTLER, WHITE CITY		
TRUSTEE STEVE PROKOPIS, MAGNA		

ALSO PRESENT:

FRANK NAKAMURA, SLVLESA DISTRICT ADMINISTRATOR/SLVLESA LEGAL COUNSEL

RICHARD MOON, SLVLESA TREASURER

CHIEF JASON MAZURAN, CHIEF OF POLICE SALT LAKE COUNTY/UPD

UNDERSHERIFF JAKE PETERSEN, UNDERSHERIFF SALT LAKE COUNTY/UPD

CHIEF BRIAN LOHRKE, DEPUTY CHIEF KEARNS PRECINCT

CAPTAIN WAYNE DIAL, SPECIAL OPERATIONS

MARCIE KAY, SLVLESA CLERK

Item #1-Call to Order.

Jim Bradley called the meeting to order at 11:00 a.m. on Thursday, April 18th, 2019.

Item#2-Disclosure of Conflicts of Interest

Action Requested: Identify Conflicts, if any

Discussion: Chairman Bradley asked if there were any conflicts of interest. None were identified.

Item #3-Public Comment:

Chairman Bradley asked if anyone was present who wished to give public comment to the Board. There were none. Public comment was closed.

Item #4-Presentation of Quarterly Report and Other Financial Information.

Discussion: SLVLESA treasurer Richard Moon referenced his SLVLESA quarterly report a copy of which was provided to the Board and stated that as revenue this quarter, SLVLESA has received almost \$147,000 in property taxes, \$114,594 in lieu of taxes, \$67,046 in prior year tax collections, \$18,000 for the Magna Precinct building rent, \$17,785 in bank interest, and \$65,984 in property tax interest. Disbursements were almost 4 million dollars to UPD, \$600 to the auditors, \$6,000 for administration services, \$1,500 for consulting services, \$8,800 for insurance, \$7,000 for legal fees and TRANs interest of \$10,000 taken from the fund balance which is \$3.5 million. Fund balance has dropped to 2.5% but will increase with taxes coming in at the end of the year.

Trustee Bradley asked Richard Moon if he saw any concerns and he stated that he did not.

Richard Moon then referenced the check register document. He said there was \$1,500 to AMTEC, who did their arbitrage, \$7,080 paid to Frank Nakamura which was his last payment, now he is being paid through UPD. \$10,000 was paid to the U.S. treasury for the arbitrage payment, \$600 paid to HBME, the auditors, \$361 paid to Utah Media Group, \$180,000 void payment was from last month and \$1,318,826 to the UPD for their law enforcement services.

Item #5-Discussion on training requirements for Board members.

Discussion: Frank Nakamura stated that under Utah law Board members are required to annually complete open and public meetings training. He did not know if the Board members' respective councils would do that separately or not. He wanted to know how the Board members wanted him to proceed. He said he could provide training for the Board.

Trustee Bradley stated that many of the Board members serve on multiple Boards and asked if they had the training with some of their other Boards. He stated that he had and several other Board members had as well. Trustee Bradley asked if it was the same training. Frank Nakamura said it was the same. He said there is also the District training that Board members are required to do at the beginning of their terms and that is every four years. He said there is online training for Board members at training.auditors@utah.gov . He said he went online to training.auditors@utah.gov and the training takes about two hours and on completion, you get certified by the State Auditor's office.

Trustee Bradley asked if one certification would apply to any Board they are on.

Frank Nakamura stated that this District training is separate from the Utah public and open meetings training. He understood that Trustee Pazell had gone online to do the training. Trustee Pazell said he

had. Frank Nakamura said he had also gone online to do it. He said they can do both certifications online. He said the other alternative is for Board members to attend the Utah Special Districts Association conference in November. He will remind them when they need to register for the conference. SLVLESA is a member of the Association and will cover the registration fees.

Trustee Brems asked if that is something they can do online. Frank Nakamura said it is. Trustee Brems asked that Frank Nakamura send that link to the Board members and he said he would get that sent.

Item #7-Report by Sheriff Rosie Rivera.

Discussion: Trustee Pazell asked Trustee Bradley if he had skipped the update report by the Sheriff or Chief Mazuran. Trustee Bradley stated that he did skip it because the Sheriff was not there. Frank Nakamura said that he had talked to Chief Mazuran and Sheriff Rivera and they were looking at getting some outside help on some projections on tax revenue. He said there is a Salt Lake County contractor they can look at to do that. He said it is difficult to project out revenue from new growth. He said there has been some question as to what the new growth will be and that is a number that he wants to pin down.

Trustee Bradley mentioned that one resource might be the County. Frank Nakamura stated that the County has a contract. Trustee Bradley asked if we are charging for that. Frank Nakamura said they can also fall into that contract under their procurement policy.

Item #8-Consider a Resolution Changing the Job Title of the Salt Lake Valley Law Enforcement Service Area (SLVLESA) Deputy Treasurer to the SLVLESA Chief Financial Officer, Approving the Appointment of the SLVLESA Chief Financial Officer and Approving the Appointment of the SLVLESA Clerk.

Action Requested: Motion and Vote.

Discussion: Frank Nakamura said as he was reviewing legal documents for the TRANS and he noticed that the job title Deputy Treasurer was not referenced in the statutes. He said it may be only in name of the job title, but it is important to have the statutory job titles. The statute does not reference a Deputy Treasurer, they reference a financial officer apart from the Treasurer. He said they also reference a clerk and Marcie Kay has been informally working as the clerk including drafting minutes, preparing for Board meetings and making sure meetings are recorded. He said the clerk has not had formal authority but if she is given formal authority, she can attest signatures, stamp documents and prepare minutes with review by the District Administrator. He said this is the purpose of the Resolution. Lisa Dudley is the Deputy Treasurer and if the resolution is passed, she would be the SLVLESA Chief Financial Officer. Trustee Prokopis said he knew that Frank Nakamura was an employee of the District and asked who else was an employee of the District. Frank Nakamura said that he is not a District employee presently but that may be something that is discussed in the future. He said the staff is provided via contract with Unified Police Department presently.

Trustee Pazell motioned to approve the Resolution.

Trustee Prokopis seconded.

All voted in favor; none opposed.

Item #9-Approval of Minutes for the March 21, 2019 meeting.

Action Requested: Motion and vote

Trustee Cutler motioned to approve.

Trustee Brems seconded.

All voted in favor; none opposed.

Item #10-Adjourn.

Action Requested: Motion and Vote

Trustee Bradley adjourned the meeting.

Next meeting: Thursday, May 16th, 2019.