SALT LAKE COUNTY HUMAN RESOURCES

ePar Approver Request

Please designate who you would like to be Initiator/Approver for PeopleSoft ePar transactions. By signing this form, you are agreeing to delegate your authority to approve ePar transactions.

Department: _____

Division: _____

Addition

Add the following employee as a:

☐ Initiator

☐ Approver

Name: _____   EID ☐☐☐☐☐☐

Removal

Remove the following employee as a:

☐ Initiator

☐ Approver

Name: _____   EID ☐☐☐☐☐☐

Elected Official/Department Director/Division Director Signature _____

SUBMIT