

SALT LAKE COUNTY HEALTH DEPARTMENT
BOARD OF HEALTH MINUTES
August 8, 2019 7:30 AM
County Government Center
Suite N2-800

BOARD MEMBERS PRESENT:

Dr. William Cosgrove, Chair
Russ Booth
Scott Brown
Clare Coonan
Michele Corigliano

Mayor Robert Dahle
Brooke Hashimoto
Mimi Shen
Dr. Ruedi Tillmann
Dr. Dorothea Verbrugge

EXCUSED/ABSENT:

Councilmember Arlyn Bradshaw
Kalina Duncan
Roderic Land

Lavanya Mahate
Leticia Medina

GUESTS/STAFF:

Gary Edwards, Exec. Dir.
Dagmar Vitek, Deputy Dir.
Royal DeLegge, EH Dir.
Zachary Stovall, Fiscal Mng.
Christopher Otto, HS Deputy Dir.
Jeff Oaks, EH
Tom Trevino, EH
Abdulrahman Alhabib, EH
Tair Kiphibane, MO
Crystal Burnett, Admin
Jill Parker, UALHD
Heather Edwards, Admin

Dorothy Adams, Deputy Dir.
Audrey Stevenson, FHS Dir.
Jeff Smart, CH Dir.
Nicholas Rupp, PIO
Jason Rose, Deputy Dist. Atty.
Andrea Gamble, EH
Bonnie Catten, EH
Tara Scribellito, MO
Rebecca Hart, MO
Debby Vanetti, Admin
Dr. Brian Shiozawa, U of U

The meeting was called to order at approximately 7:30 AM by Dr. William Cosgrove, Chair, of the Salt Lake County Board of Health.

MINUTES:

Dr. Cosgrove asked if there was a motion to approve the minutes from the June 6, 2019, Board of Health meeting. *The motion was made by Brooke Hashimoto, seconded by Dr. Ruedi Tillmann, to approve the minutes from the June 6, 2019, Board of Health meeting.* The motion passed unanimously, showing that all Board members present voted "Aye."

CHAIR'S REPORT:

New Board Members

Dr. Cosgrove welcomed new Board members Michele Corigliano and Mimi Shen and asked each of them to give a brief background introduction. He stated that new Board member Kalina Duncan was unable to participate in the meeting today and will give her introduction during the September Board meeting.

National Association of Local Boards of Health (NALBOH) Annual Conference

Dr. Cosgrove informed Board members that Gary, Dr. Verbrugge, and himself will attend the annual NALBOH Conference in Denver, Colorado, August 14-16, and will provide a conference update at the next Board meeting.

Utah Association of Local Boards of Health (UALBH) Symposium

Dr. Cosgrove reminded Board members that the annual UALBH Symposium will be held September 6-7 at the Homestead Resort in Midway. Heather forwarded registration information by email to members.

Board Finance Committee

Dr. Cosgrove informed Board members that the finance committee will be meeting this month to review the 2020 budget information. The Board discussed new members for the finance committee and Mayor Rob Dahle and Michele Corigliano were selected to participate on the committee.

DIRECTOR'S REPORT:

Gary welcomed Michele and Mimi to the Board of Health.

District Attorney Office Update

Gary reminded Board members that Mitchell Park, Deputy District Attorney, accepted a position as the Council attorney and he introduced Jason Rose, Deputy District Attorney, who will be assisting the department with legal matters until a new attorney is selected.

Health Regulation #22, Vehicle Emission Control Program

Gary informed the Board that the department has worked with the District Attorney's Office on non-substantive amendments to Health Regulation #22 and the information was included in the meeting packet. These non-substantive changes require that Gary inform the Board and do not require a motion to approve them.

Opioid Grant Application

Gary informed the Board that the County submitted an application to the Department of Justice for the Partnerships to Support Data-driven Response to Emerging Drug Threats grant which is being given to local health departments as a lead agency to address opioid addiction initiatives. The Department of Justice will select eight recipients nation-wide and Gary stated the County should be notified around August 15.

Medical Cannabis Update

Gary stated that medical cannabis dispensaries are being discussed at the legislative level and a special session may be held in September that may remove local health departments from the role of dispensaries. Discussions have included increasing the number of private dispensaries that would be overseen by UDOH and the state may move away from having a central fill pharmacy but work through the private dispensaries. Gary will continue to update the Board.

Redwood Elementary

Gary informed Board members that Councilmember Aimee Winder Newton is leading efforts to address intergenerational poverty in Salt Lake County and the Health Department has been included in the discussions. Through these efforts Gary met with the principal of Redwood Elementary, in West Valley City, to discuss concerns of student absenteeism. The principal informed him that sometimes vaccine exemptions may play a role in absenteeism and beginning last week the department has nurses at the school during kindergarten testing to identify students that have not completed vaccination requirements and will provide the vaccines for the students at the school. The school is educating the parents of students to inform them that the Health Department will be offering these services.

Expanding Partnership with the University of Utah

Gary welcomed Dr. Brian Shiozawa, Associate Clinical Professor University of Utah, to the meeting and informed Board members that they have been meeting to discuss expanding partnerships between the University of Utah and the Health Department. Currently the University has a clinical collaboration located in the South Main Clinic to offer services for low-income residents and both parties are discussing opportunities to strengthen the partnership moving forward.

CHOICES Grant

Gary informed the Board that the department has been working on the Childhood Obesity Intervention Cost-Effectiveness Study (CHOICES) Grant to identify models for obesity prevention and two models have been identified; mandatory recess for K-6 children and a tax for sugar sweetened beverages. The department is looking at the costs of not implementing these measures and will be meeting with partners to discuss further.

National Association of County & City Health Officials (NACCHO) Annual Conference

Gary informed Board members that he attended the NACCHO Annual Conference in July and announced that the department was awarded the 2019 Local Health Department of the Year, along with two model practice awards. He thanked Board members and County leadership for their support and leadership in guiding department efforts and initiatives. Dr. William Cosgrove congratulated the department on the prestigious award and recommended that the Board send a thank you letter to each department employee.

INTERNAL COUNTY AND SINGLE AUDIT RESULTS:

Zachary Stovall, Fiscal Manager, presented the 2018 internal compliance and single audit findings through a PowerPoint presentation. Slides included:

- Internal County Audit
- Internal County Audit (Slide 2)
- 2018 Single Audit Findings

For more detailed information, please see a hardcopy of the presentation and handouts included in the Board of Health meeting folder.

FEE SCHEDULE:

Dorothy Adams, Deputy Director, reviewed the proposed fee changes for the STD/HIV Clinic and Travel Clinic programs, which will take effective in January 2020. The department compared fees

with other Utah local health departments, peer counties in the nation, and other clinic providers in the County. Dorothy informed the Board the department is asking for approval to forward these fee changes to the County Revenue Committee.

Dr. Cosgrove asked for a motion to approve forwarding the proposed fee changes to the revenue committee. *The motion was made by Clare Coonan, seconded by Scott Brown, to approve forwarding the proposed fee schedule changes to the revenue committee.* The motion passed unanimously, showing that all Board members present voted "Aye."

For more detailed information, please see the proposed fee schedule and supporting documentation included in the Board of Health meeting folder.

HEALTH REGULATION #2, DESIGN, CONSTRUCTION, AND OPERATION OF POOLS:

Royal DeLegge, Environmental Health Director, presented proposed amendments to Health Regulation #2, *Design, Construction, and Operation of Pools*, and asked the Board to open the regulation for a thirty (30) day public comment period and assign a hearing officer. The proposed amendments are required to bring the regulation in compliance with state rule. The department worked with state and industry representatives on the amendments.

Dr. Cosgrove asked if there was a motion to open Health Regulation #2, for a thirty (30) day public comment period and assign Clare Coonan as the hearing officer. *The motion was made by Scott Brown, seconded by Dr. Ruedi Tillmann, to open Health Regulation #2 for public comment and assign Clare Coonan as hearing officer.* The motion passed unanimously, showing that all Board members present voted "Aye."

For more detailed information, please see the hardcopy of the draft regulation and summary of changes included in the Board of Health meeting file folder.

HEALTH REGULATION #18, MASSAGE THERAPY

Royal DeLegge, Environmental Health Director, presented proposed amendments to Health Regulation #18, *Massage Therapy*, and asked the Board to open the regulation for a thirty (30) day public comment period and assign a hearing officer. The regulation was opened for public comment during the February 7, 2019, Board meeting and a public hearing held on March 25, 2019, where Kelly Christensen served as the hearing officer. The department received several public comments and worked with industry representatives and the District Attorney's office to clarify the regulation amendments based on the public comment received.

Dr. Cosgrove asked if there was a motion to open Health Regulation #18, for a thirty (30) day public comment period and assign Michele Corigliano as the hearing officer. *The motion was made by Mayor Rob Dahle, seconded by Scott Brown, to open Health Regulation #18 for public comment and assign Michele Corigliano as hearing officer.* The motion passed unanimously, showing that all Board members present voted "Aye."

For more detailed information, please see the hardcopy of the draft regulation and summary of changes included in the Board of Health meeting file folder.

HEALTH REGULATION(S) #4, #19, #20, #21, and #36:

Royal DeLegge, Environmental Health Director, presented proposed amendments to Health Regulations #4, *Public Lodging Facilities*, #19, *Body Art Facilities*, #20, *Cosmetology Facilities*, #21 *Community Noise Pollution Control*, and #36, *Residential Childcare Food Service*, and asked the Board to open the regulations for a combined thirty (30) day public comment period and assign a hearing officer. The proposed amendments are necessary to remove the department fee amounts and reference those cited in the department's fee schedule.

Dr. Cosgrove asked if there was a motion to open Health Regulations #4, #19, #20, #21, and #36 for a thirty (30) day combined public comment period and assign Russ Booth as the hearing officer. *The motion was made by Clare Coonan, seconded by Brooke Hashimoto, to open the Health Regulations for a combined public comment and assign Russ Booth as hearing officer.* The motion passed unanimously, showing that all Board members present voted "Aye."

For more detailed information, please see the hardcopy of the draft regulation and summary of changes included in the Board of Health meeting file folder.

FOOD PROGRAM OVERVIEW:

Jeffrey Oaks, Food Bureau Manager, presented an overview of the food program through a PowerPoint presentation. Slides included:

- Outline
- Food Protection Programs
- Food Establishments
- Salt Lake County is Growing
- Utah Department of Agriculture & Food
- Mobile Food Units
- Temporary Food
- Temporary Mass Gatherings
- Plan Review
- Residential Childcare
- Food Protection's Customers
- Regulations
- Education vs. Enforcement
- Qualifications for Inspector
- Training for Consistency
- CFP Field Training Manual
- Online FDA Training
- Inspection Checklist
- Accomplishments
- Common Violations – past 12 months
- Improvement Initiatives
- Food Service Equipment Cleaning
- Food Safety Quiz

For more detailed information, please see the hardcopy of the presentation included in the Board of Health meeting file folder.

Dr. Cosgrove adjourned the meeting at approximately 9:00 AM.